ControlMySpa™

Spa Owner User Guide



www.balboawater.com/controlmyspa

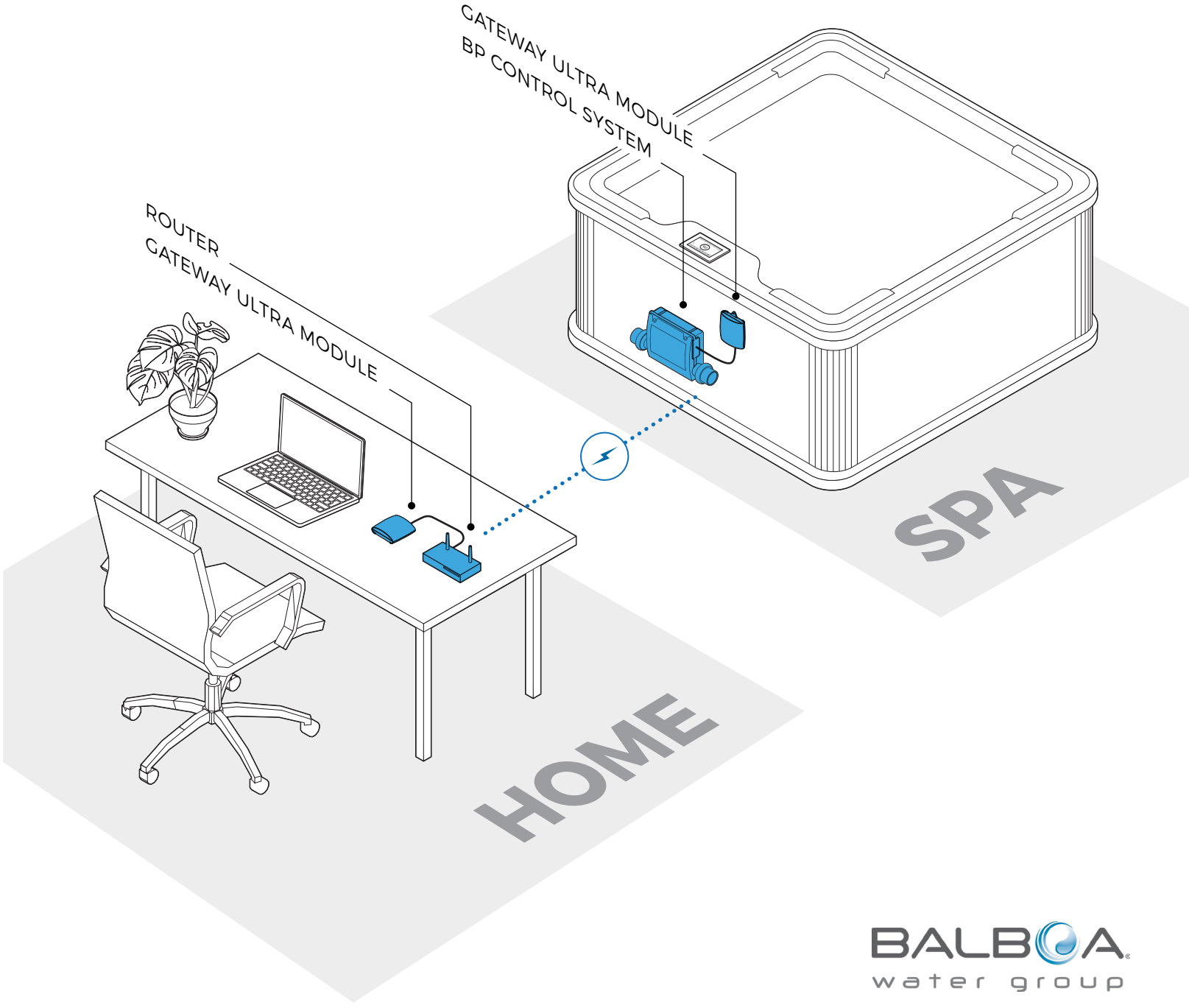
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ControlMySpa™ was built to provide the Spa Professionals with real-time access to the tub so you will think you are actually standing next to it. And, for your Customer, peace of mind, new app features, the ability to schedule events and equip smart heating so your spa is ready to go when you are.

WELCOME TO CONTROLMYSPA™

Overview



BALBOA water group

ControlMySpa™

CMS™ SYSTEM CONSISTS OF:



WEBSITE

ControlMySpa™ website with
Login and access to spas

CMS™ GATEWAY ULTRA Modules



Home Module



Spa Module

www.balboawater.com/GatewayUltra

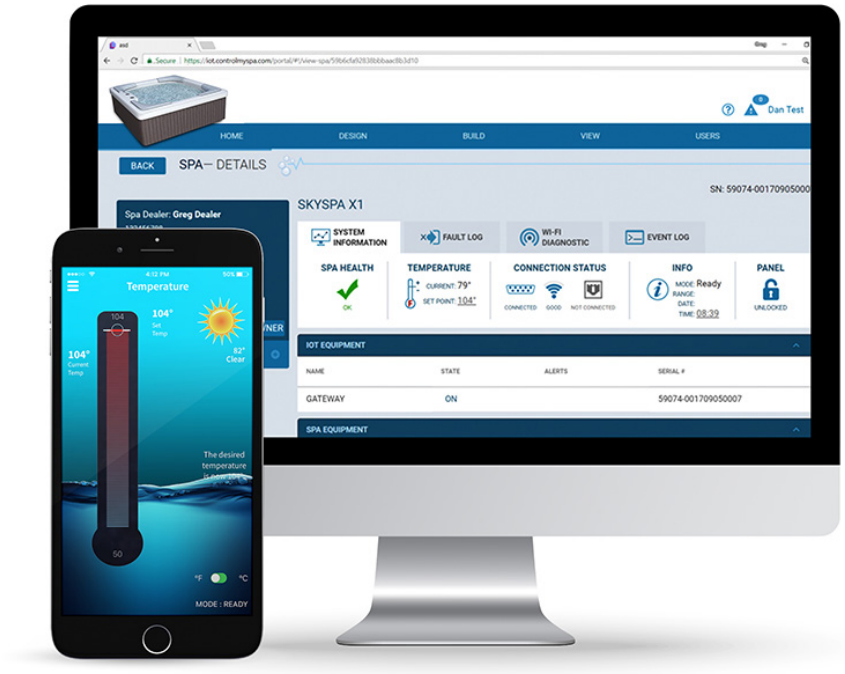
SMARTPHONE |TABLET



iOS (Apple) ControlMySpa™ mobile app and/or Android ControlMySpa™ Mobile app

The ControlMySpa™ system consists of:

- ControlMySpa™ GATEWAY ULTRA installed on a spa/Hot Tub
- iOS (Apple) ControlMySpa™ mobile app or Android ControlMySpa™ mobile app
- ControlMySpa™ website with log-in and access to spas

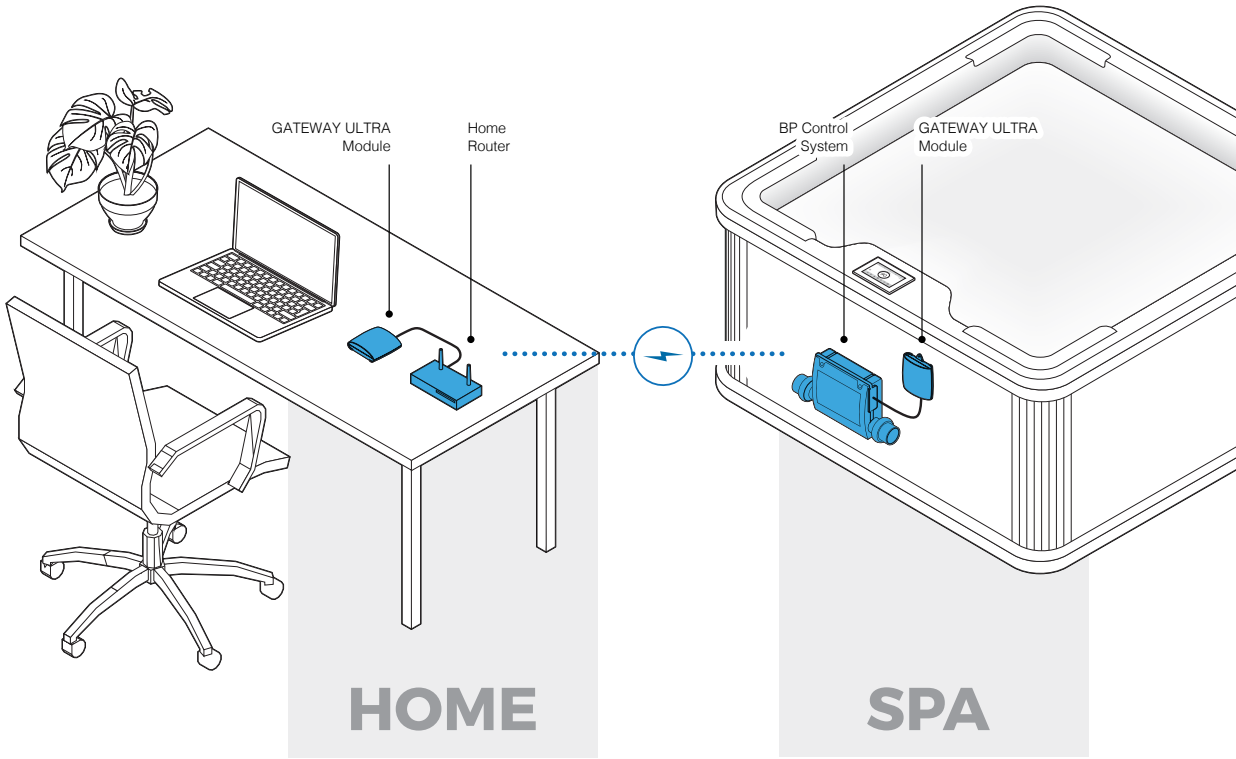


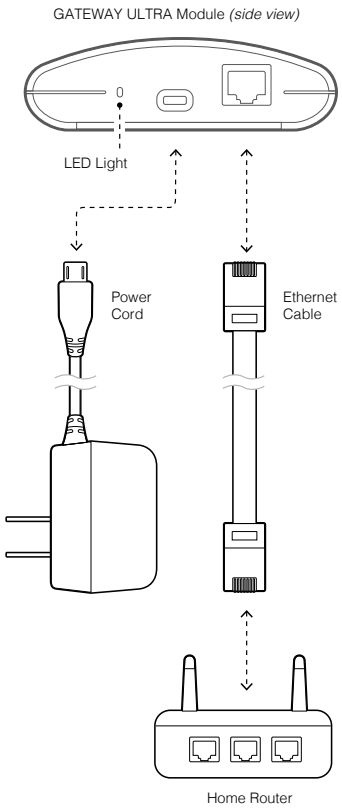
The ControlMySpa™ Logins:

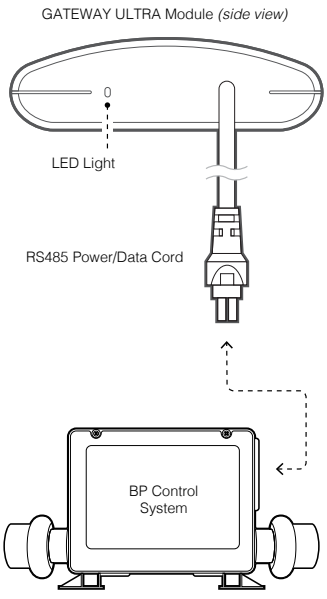
- The iOS or Android ControlMySpa™ apps can only be accessed with an owner log-in
- The ControlMySpa™ website can be accessed with an owner log-in.

ControlMySpa™

GATEWAY ULTRA Hardware Connections







ControlMySpa™

Connect GATEWAY ULTRA hardware in your home



Step 1

Plug the supplied ethernet cable into the home router (A).

Step 2

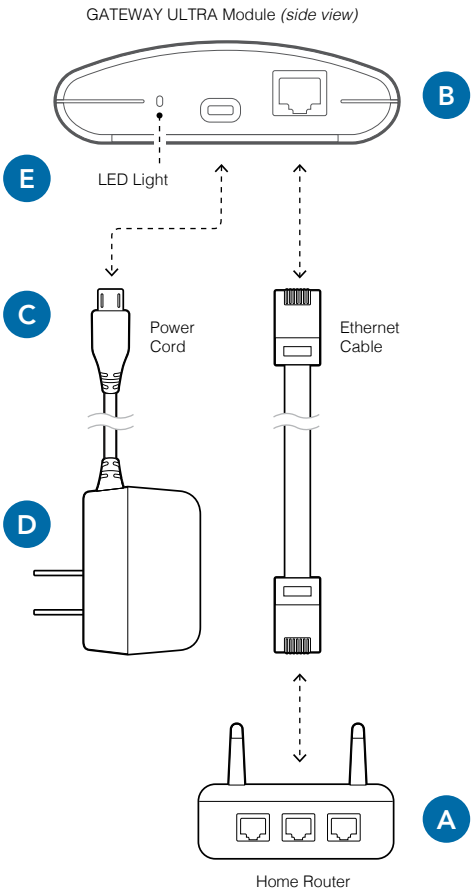
Plug the other end of the ethernet cable into the GATEWAY ULTRA module (B).

Step 3

Plug the supplied power cord into the GATEWAY ULTRA module (C).

Step 4

Plug the other end of the supplied power cord into wall power (D).



LED Light Chart (E)

This chart applies to the home and spa GATEWAY ULTRA modules.

- Red - Solid: The GATEWAY ULTRA and the spa are not connected.
- Red - Blinking: Home and spa GATEWAY ULTRA modules are connected, but no connection to the spa controller.
- Blue - Blinking: Remote software update is underway. Do not unplug power.
- Green - Blinking: CMS™ GATEWAY ULTRA spa and home modules RF is connected, but no connection to internet.
- Green - Solid: Spa successfully connected to internet. No errors.

ControlMySpa™ App for the smart device

FOR IPHONE® OR IPAD® (IOS/APPLE)

Search the Apple iOS App Store for

“controlmyspa”

Or Use this link: https://goo.gl/j31t1V

Available on the iPhone App Store

FOR ANDROID® PHONES/TABLETS

Search Google Play App Store for

“controlmyspa”

Or Use this link: https://goo.gl/CG4Yci

ANDROID APP ON Google play

Control your tub from your smart device.

ControlMySpa™

CMS™ Code Overview

WHAT IS A CMS™ CODE?

- CMS™ Code is an 8 digit letter/number combination that all Spa owners must have to use spas equipped with the ControlMySpa™ system
  A. The CMS™ code is obtained from your Dealer.

- Spa owners will need this CMS™ code to setup and connect their spas in the ControlMySpa™ database.

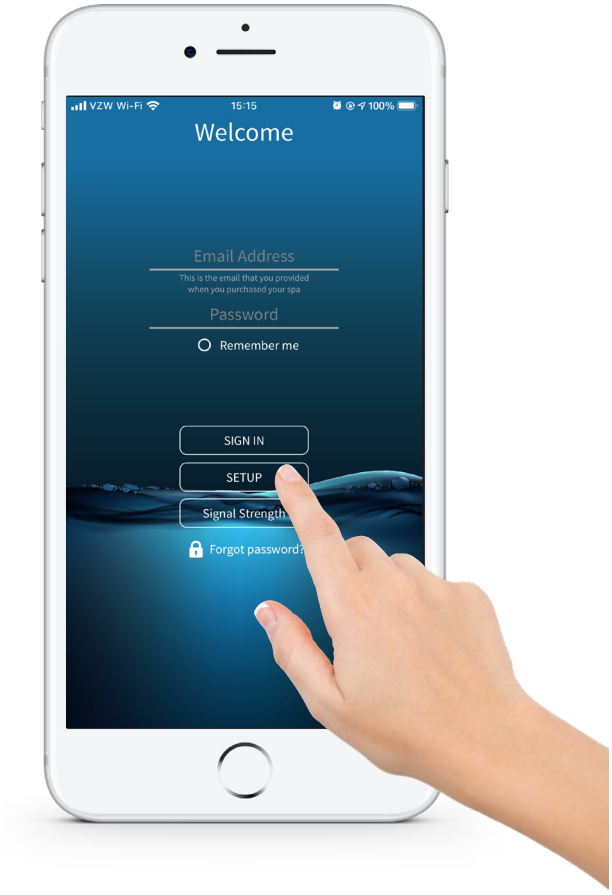
- The CMS™ code connects your spa to your OEM and Dealer for service and support

EXAMPLE CMS™ Code: ABC-12345

ABC = 3 letter code unique to each spa Manufacturer or OEM
12345 = 5 number code unique to each spa Dealer or Distributor

ControlMySpa™

Setup Spa Owner User Account



1.

Open the app on your smart device

Press “SETUP“ on the app.



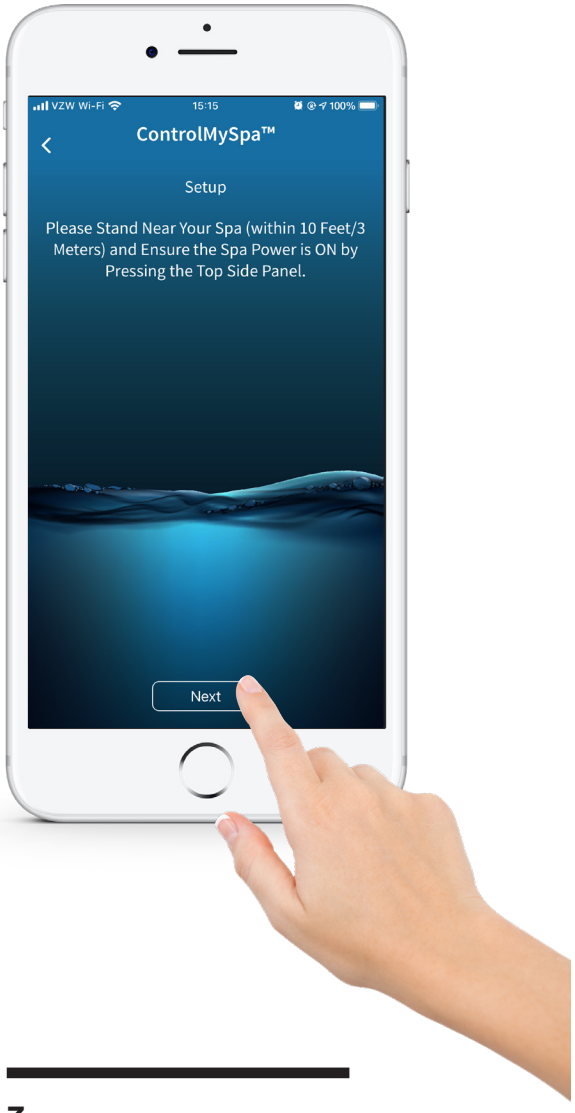
2.

Press “Next“

Confirm Bluetooth is ON in the iOS Settings.

ControlMySpa™

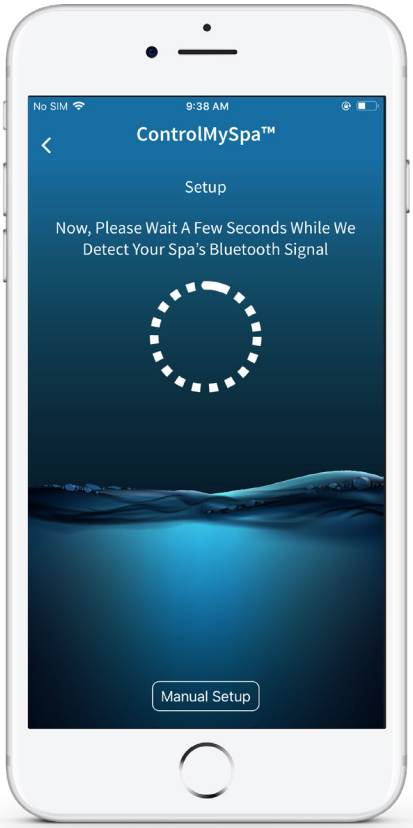
Setup Spa Owner User Account



3.

Press “Next“

Stand near your spa (within 10 feet/3 meters) and ensure the spa power in ON by pressing the topside panel. If the spa is powered ON, press “Next“.



4.

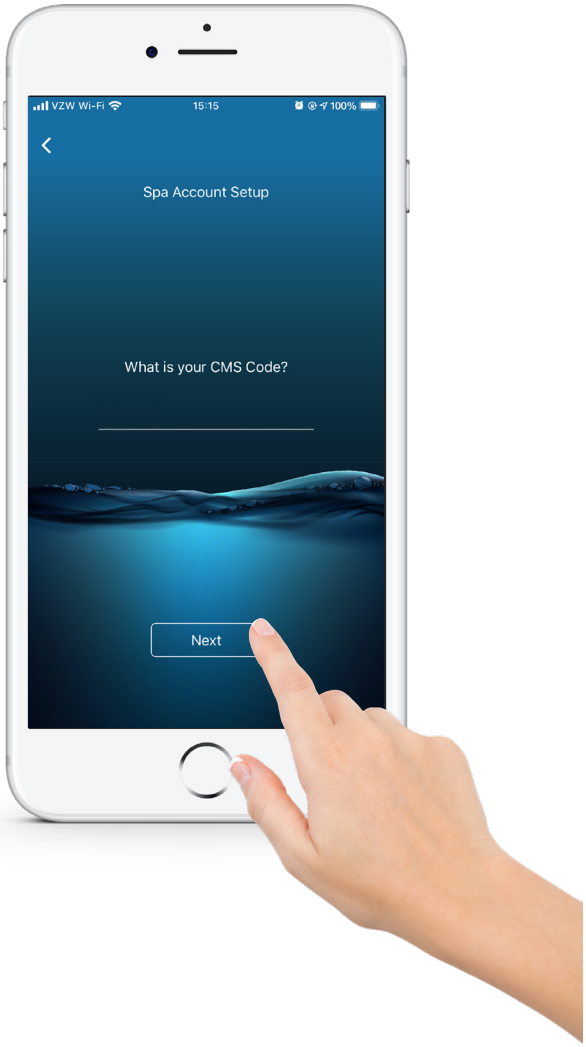
Detect Bluetooth

ControlMySpa™

Setup Spa Owner User Account



Spa Module



5.

Press “Yes”

The serial number in the app should match the serial number on the back of the spa module.

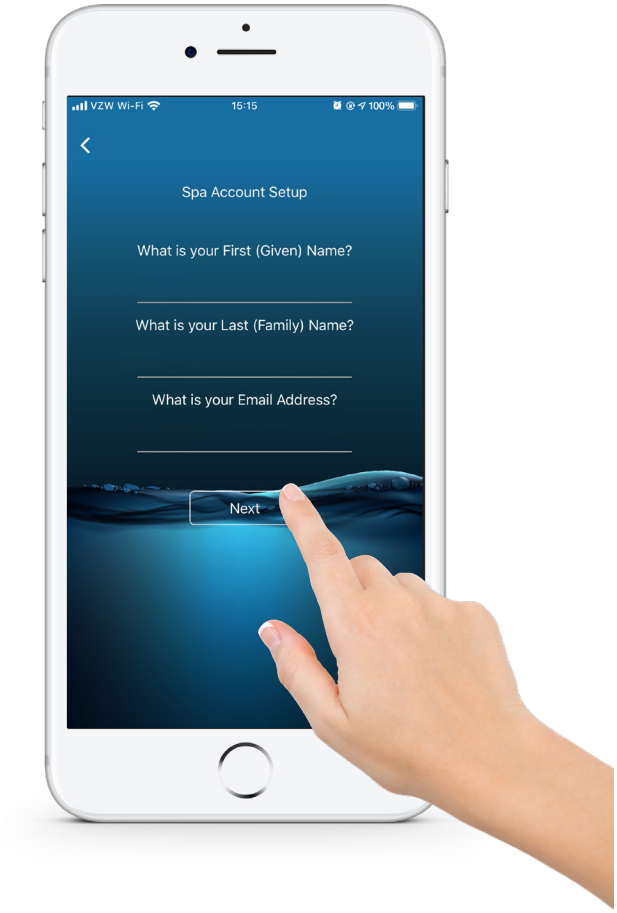
6.

Press “Next“

The CMS code is provided by your Dealer. Press “Next“.

ControlMySpa™

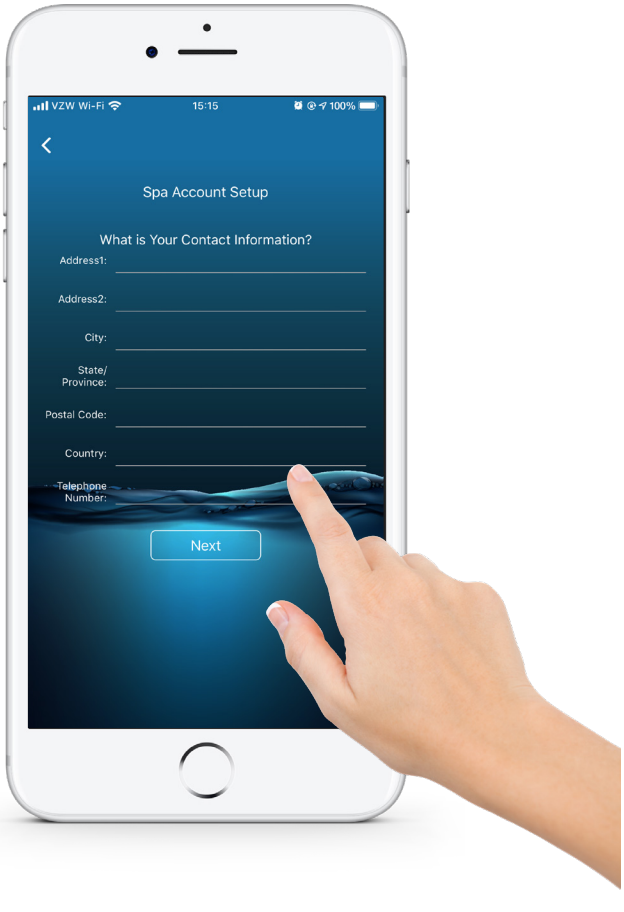
Setup Spa Owner User Account



7.

Press “Next“

Input information and press “Next“.



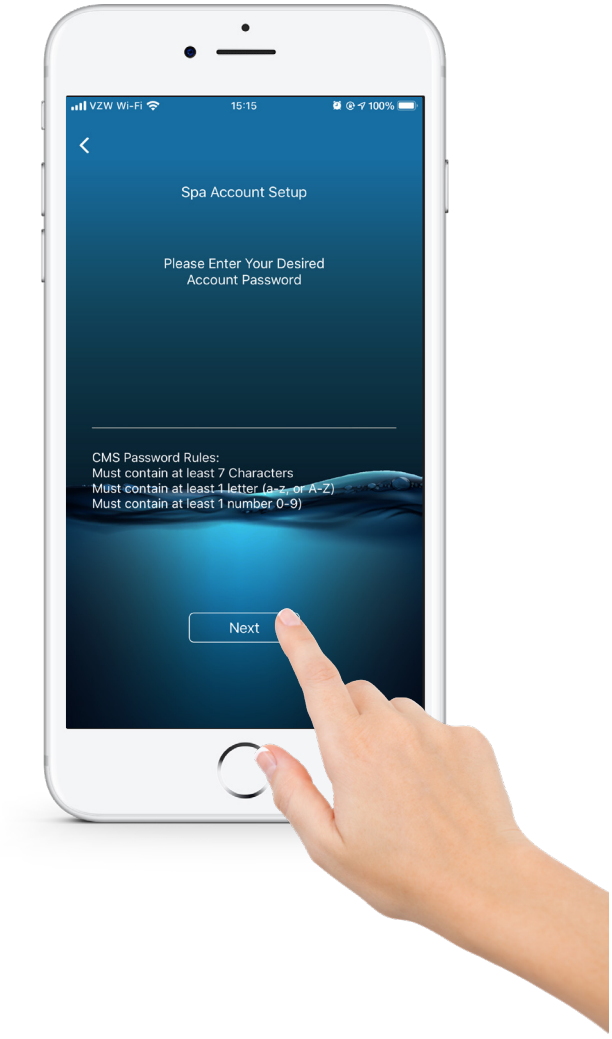
8.

Press “Next“

Input information and press “Next“.

ControlMySpa™

Setup Spa Owner User Account



9.

Press “Next“

Input information and press “Next“.



10.

Press “Next“

Your UserID and password will appear.
Press “Next“.

ControlMySpa™

Setup Spa Owner User Account



11.

Press “Close“



12.

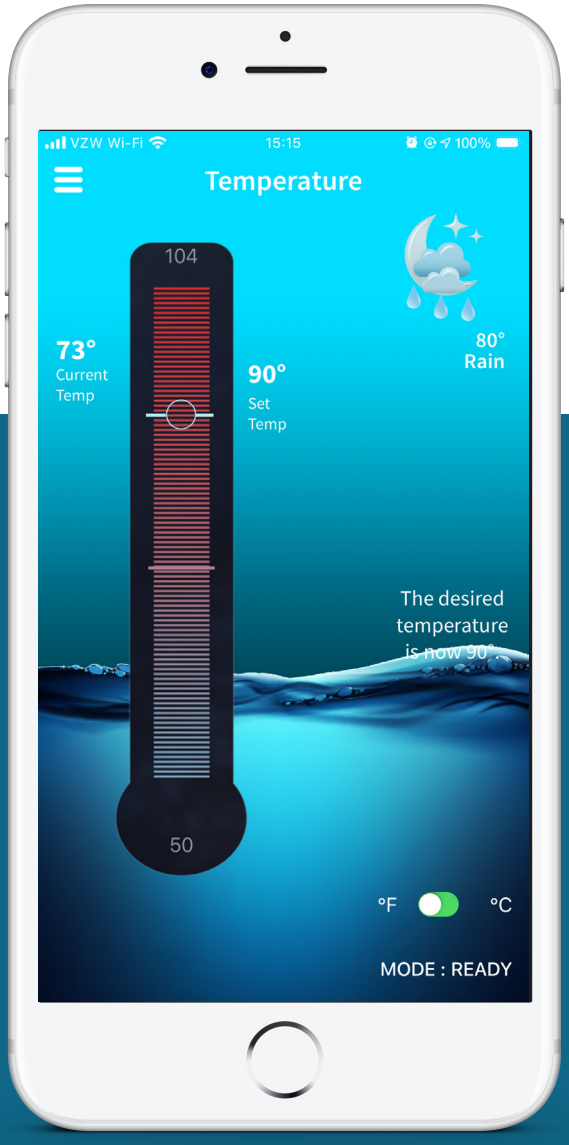
Press “SIGN IN“

Input your email address, password and press “SIGN IN“.

ControlMySpa™

Setup Spa Owner User Account

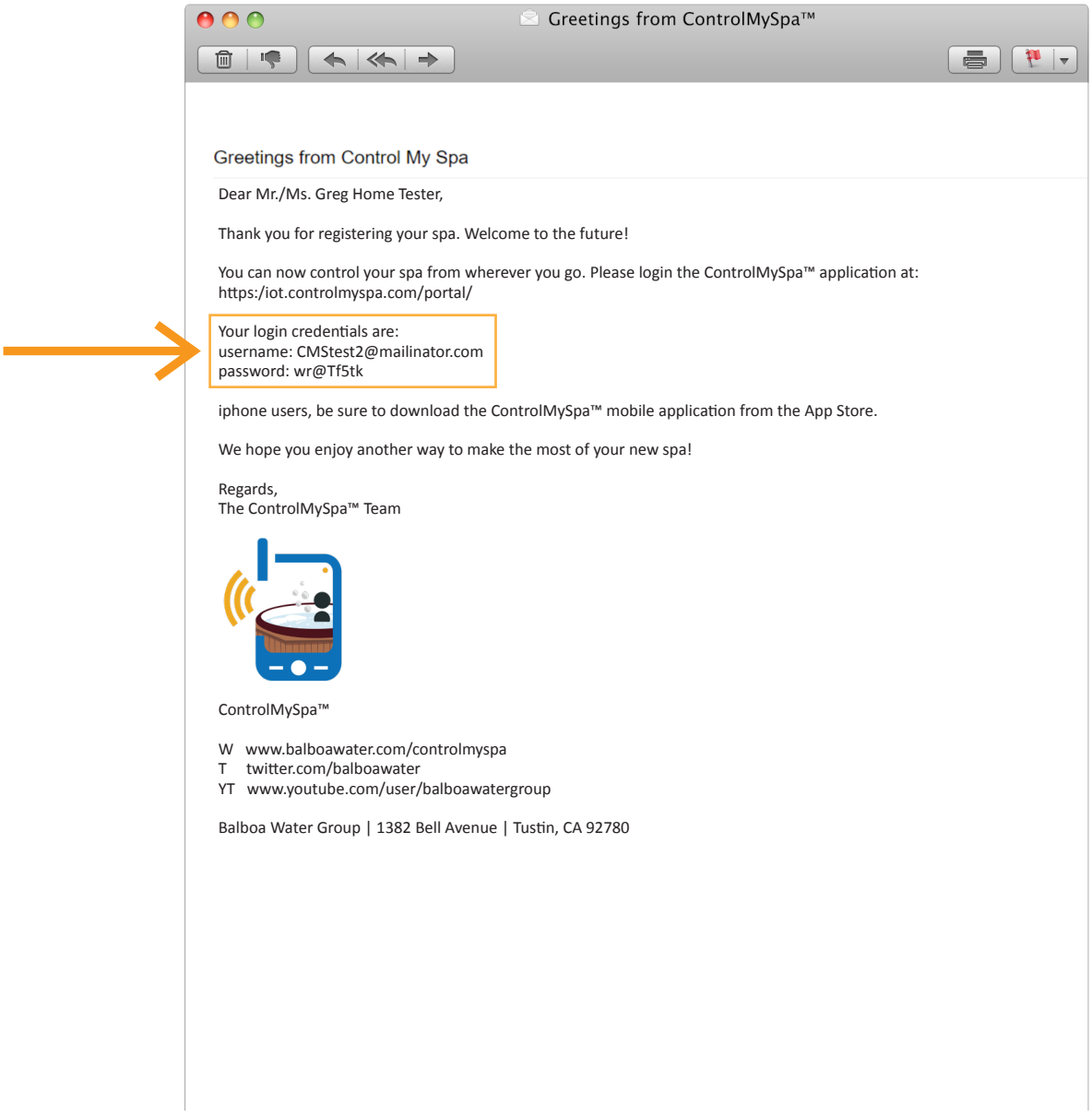
SUCCESS! YOUR ACCOUNT IS SETUP, AND YOU CAN CONTROL YOUR SPA WITH THE CMS APP.



ControlMySpa™ Spa Owner Account Password

THE USER ACCOUNT EMAIL WILL RECEIVE AN AUTOMATED EMAIL:

At the e-mail address provided in the set-up, this email provides the new user their **LOG-IN** and **PASSWORD**.

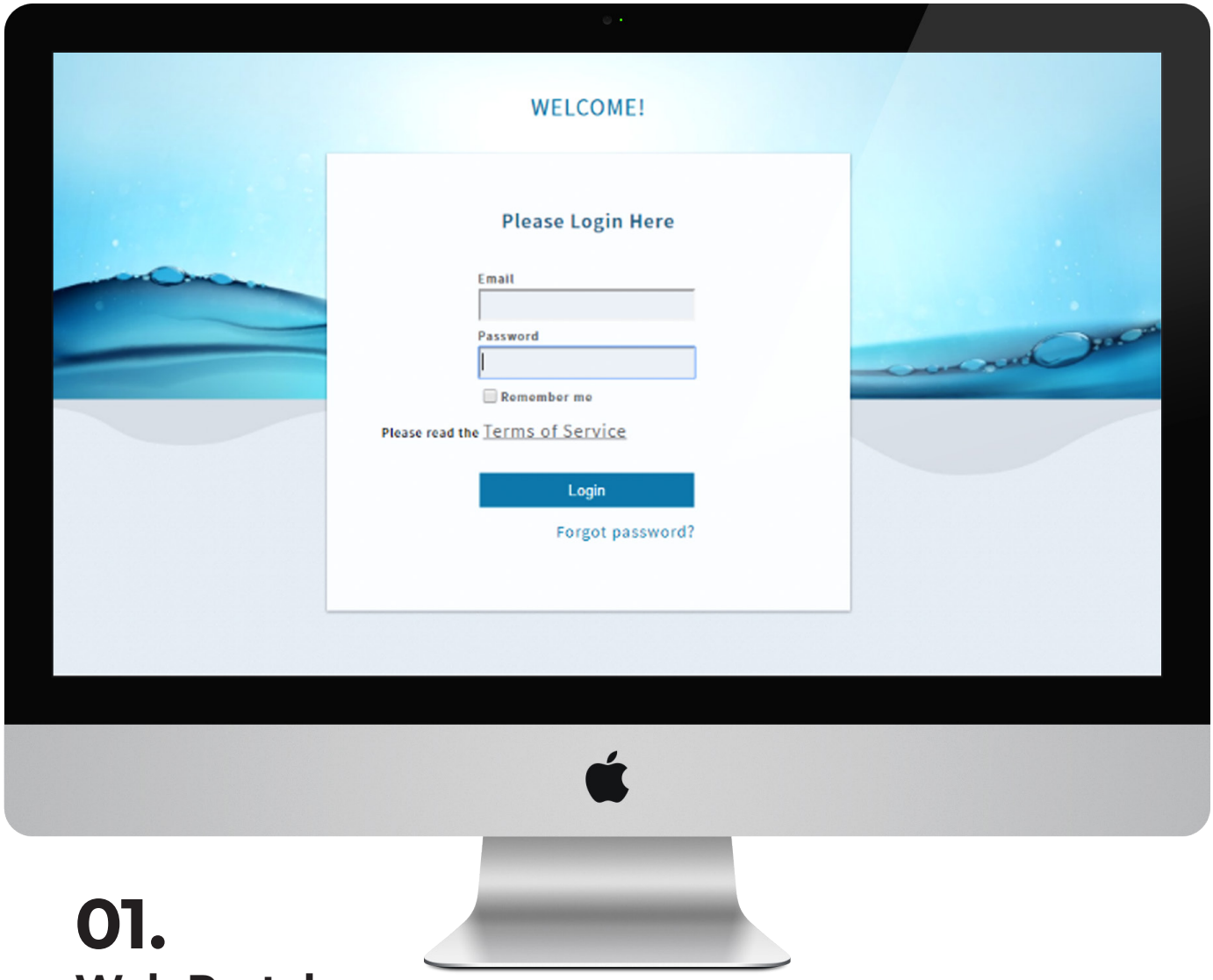


ControlMySpa™ Website Overview

SPA OWNER

ControlMySpa™

Spa Owner Overview



01.
Web Portal Login

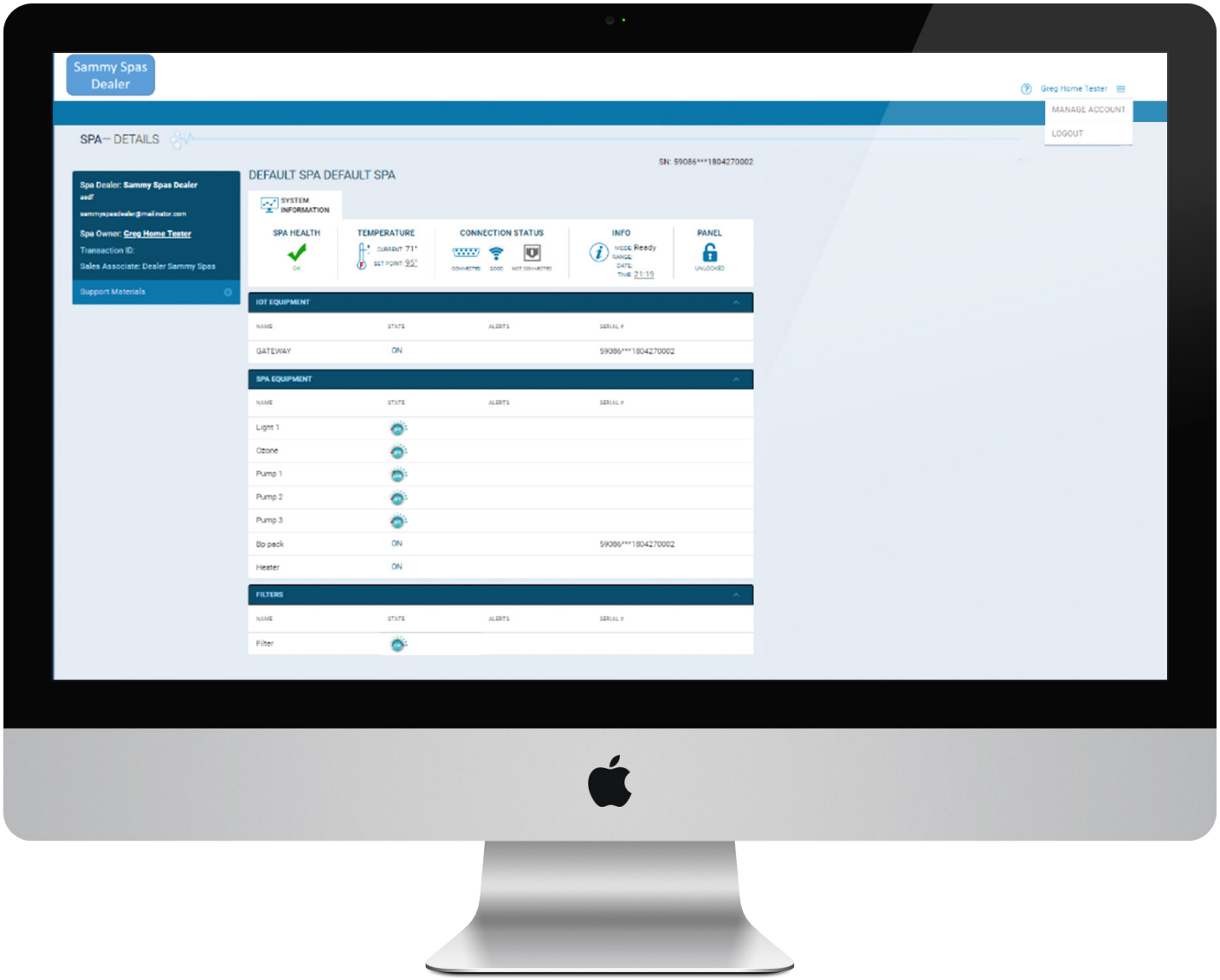
https://controlmyspa.com

Login & Password

• Go to https://controlmyspa.com on a computer or tablet web browser.
You can also use a phone web browser, but works best on a computer or tablet
• Google Chrome browser is recommended, but works with most other browser

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Spa Owner Overview



SPA VIEW PAGE

The Information Menu

CONTROLMYSPA™ SUPPORT

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Products are covered under one of more of the following US Patents: 5332944, 5361215, 5550753, 5559720, 5,883,459, 6282370, 6590188, 7030343, 7, 417, 834 B2 & Canadian Pt 2342614 plus others. Other patents both foreign and domestic applied for and pending.

Compatibility

Apple iOS The iOS® app version requires iOS 9.0 or later. Compatible with iPhone, iPad, and iPod touch.

Android Requires Android 4.0 and up

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